



City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

**City Commission Meeting
November 15, 2016
Agenda**

Honorable Mayor, City Commissioners and Residents: This shall serve as your official notification of the Regular City Commission Meeting to be held Tuesday, November 15, 2016, at 7:30 p.m., in the City Commission Chambers, 23925 Woodward Avenue, Pleasant Ridge, Michigan 48069. The following items are on the Agenda for your consideration:

REGULAR CITY COMMISSION MEETING – 7:30 P.M.

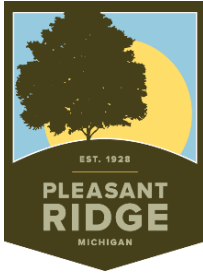
- 1. Meeting Called to Order.**
- 2. Pledge of Allegiance.**
- 3. Roll Call.**
- 4. PUBLIC DISCUSSION – items not on the Agenda.**
- 5. Governmental Reports.**
- 6. City Commission Liaison Reports.**
 - **Commissioner Perry – Planning/DDA, Committee Liaison.**
 - **Commissioner Scott – Historical Commission.**
 - **Commissioner Krzysiak – Recreation Commission.**
 - **Commissioner Foreman – Ferndale Public Schools.**
- 7. Consideration of the following Consent Agenda.**

All items listed on the Consent Agenda are considered to be routine by the City Commission, will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of these items unless a City Commissioner or visitor so requests, in which event, the item will be removed from the consent agenda and considered as the last item of business.

 - a. Minutes of the Public Hearing and Regular City Commission Meeting held Tuesday, October 18, 2016.
 - b. Monthly Disbursement Report.
 - c. Establishing a public hearing on Tuesday, December 13, 2016, at 7:30 p.m., to solicit public comments on the proposed Oakland County Community Development Block Grant Program Year 2017 Community Application and Subrecipient Agreement.
- 8. Gainsboro Park Update.**
- 9. City Manager’s Report.**
- 10. Other Business.**

11. Adjournment.

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the City at least seventy-two (72) hours in advance of the meeting, if requesting accommodations.



City of Pleasant Ridge
23925 Woodward Avenue
Pleasant Ridge, Michigan 48069

**Regular City Commission Meeting
October 18, 2016**

Having been duly publicized, Mayor Metzger called the meeting to order at 7:30 p.m.

Present: Commissioners Foreman, Krzysiak, Perry, Scott, Mayor Metzger.
Also Present: City Manager Breuckman, City Attorney Greg Need, City Clerk Drealan.

Recognition of the Pleasant Ridge Astros Pony League and the Pleasant Ridge Mets Minor League Baseball Teams as the Tri-City Pony and Minor League Champions.

Assistant City Manager Scott Pietrzak introduced the two winning teams and coaches. Mayor Metzger was presented with team shirts and a trophy was donated to the City. Pietrzak commended his staff for their great work managing the sports and pool activities. Also, Pietrzak commended all the teams for their participation. A major league baseball team will be added next season.

Public Discussion

Jean Russell, 65 Devonshire, Environmental Committee will host a presentation on November 21, 7:00pm, Community Center, for resident John Ganis, and have a book signing for his new book, "America's Endangered Coasts, from Texas to Maine."

Assistant City Manager Scott Pietrzak added that the meeting is being live-streamed on Facebook and comments are welcomed.

Governmental Reports

Chief Kevin Nowak, Pleasant Ridge Police Department, mentioned that on September 21st was the first Neighborhood Watch Program that had a good turnout and great topic discussions. This will be an annual event with an extended program. Chief Nowak reported that are many fraud schemes going on and Medicare is the latest one due to open enrollment. Another scheme is the threat of kidnapping of a relative, or stating your computer has a virus and gain access to your computer.

Commissioner Foreman mentioned that there has been discussion as to why police are present at Roosevelt School. Chief Nowak responded that there have been traffic issues in the area and police presence is there as manpower dictates to assist in these matters, provide safety to the children and the parents, especially those walking.

Mayor Metzger reported that he was advised by a visiting citizen to Pleasant Ridge how Officer Fearn assisted her being locked out of her car and commended him for his actions. Chief Nowak mentioned that the priority of the police department is to serve the residents and the community first.

City Commissioner Liaison Reports

Commissioner Foreman gave an update on the October 7th Homecoming Parade, tailgate, and football game. A new administrative position has been created in the district, Director of Operations, in order to oversee the projects funded by the sinking fund millage. Five boxes of school supplies were donated by Hodges Subaru as part of the Subaru Loves Learning Program. “The Hobbit” is the upcoming play being performed at the high school November 11th – 13th. Next School Board Meeting is Monday, November 21st, 7:00p, at the high school.

Commissioner Perry reported that the Planning Commission and DDA met September 26th and discussed their working plans for the upcoming year, including meeting schedules and outreach to the businesses. Next meeting is Monday, October 24th, 7:00p. Literature on the upcoming RTA vote is available from the Woodward Transit Authority and will be distributed around the City.

Commissioner Scott on behalf of the Historical Commission reported that there will be three open positions in January 2017. Scott reported that there are 10 meetings per year and any resident is welcome who may be interested in the history of Pleasant Ridge. Applications will be accepted until the end of this year. The next meeting is Wednesday, November 2nd. If anyone wants to add a planting that was significant 100 years ago where the police department is located, add daffodils to your garden.

Commissioner Krzysiak mentioned that the last Recreation Commission was jointly held with the City Commission, and discussed the area around the Community Center and new designs for the space. A decision was made to donate the Gainsboro playscape equipment to the City of Pontiac next spring. The next Recreation Meeting is October 26th, 7:00p. Halloween Party will be Saturday, October 22nd; ages up to 6yo, 10:00a-11:30a, ages 7-12, 6:00p-8:00p, at the Community Center. Hayride will be at Gainsboro, Sunday, October 23rd, 4:00p-6:00p. Ridge Resale will be open during this event.

Consent Agenda

16-3277

Motion by Commissioner Foreman, second by Commissioner Perry, that the Consent Agenda be approved.

Adopted: Yeas: Commissioner Foreman, Perry, Krzysiak, Scott, Mayor Metzger
 Nays: None.

Ordinance 420: Chapter 70, Traffic and Vehicles Article V, Parking Violations Bureau and Parking Fines, Section 70-93, Parking Fines

City Manager Breuckman explained that this amendment cleans up an oversight in the previously adopted Municipal Civil Infraction Ordinance 418 adopted in April 2015. The proposed amendment corrects the previous ordinance whereas the double parking fine should be \$80.00 instead of \$25.00.

Mayor Metzger opened the public hearing at 8:21 p.m.

With no comments or discussion, Mayor Metzger closed the public hearing at 8:22 p.m.

16-3278

Motion by Commissioner Perry, second by Commissioner Scott, that Ordinance 420 amending Chapter 70, Traffic and Vehicles, Article V, Parking Violations Bureau and Parking Fines, Section 70-93, Parking Fines, be approved.

Adopted: Yeas: Commissioner Perry, Scott, Foreman, Krzysiak, Mayor Metzger
 Nays: None.

Ordinance 421: Chapter 14, Building and Building Regulations, Article VI, Property Maintenance Code

City Manager Breuckman explained that the Property Maintenance Code inadvertently left out the code recodification. The proposed ordinance adopts the most recent international Property Maintenance Code.

Mayor Metzger opened the public hearing opened at 8:23 p.m.

John Hubble, 5 Kenberton, inquired as to what this actually means as to the code being inadequate. Breuckman explained that the international code process is to review every 3 years, and the City last approved the 2006 code. The new code being adopted is 2015, and there are just a few minor changes. Hubble was concerned about the handrail modification letter he received and wanted clarification as to the changes in the code. Having a new code enforcement officer overseeing the Property Maintenance Code has resulted in residents receiving notices for handrails. Hubble expressed concern as to the City's approach on how residents were notified of this change, but mentioned that his visit to the City Hall offered assistance in better understanding what he needed to do to his property.

With no further comments or discussion, Mayor Metzger closed the public hearing at 8:33 p.m.

Commissioner Foreman inquired as to what information is in the initial letter that residents receive, and Breuckman responded that the Code Enforcement Officer's cell phone is provided in the letter. Though he is only part-time, it may take a few days for a response. The City has been flexible with working out resolutions for residents that need to install a handrail.

16-3279

Motion by Commissioner Perry, second by Commissioner Foreman, that Ordinance 421 amending Chapter 14, Building and Building Regulations, by the addition of Article VI, Property Maintenance Code, be approved.

Adopted: Yeas: Commissioner Perry, Foreman, Krzysiak, Scott, Mayor Metzger
 Nays: None.

Other Business

Commissioner Foreman mentioned an event at the Detroit Zoo, a chili cook-off, Saturday, November 5th, 12:00p-4:00p, benefiting the family of deceased Detroit Captain Kenneth Steil.

Commissioner Perry mentioned that are vacant positions on the Planning Commission/DDA. Applications are made through City Hall.

Commissioner Krzysiak reported that the next book for the Book Club will be “Hope for the City” by Jack Kresnak and will be discussed on Monday, October 24th, 7:00 p.m., Community Center. The book for November will be “The Brief Wondrous Life of Oscar Wao” by Junot Diaz.

Mayor Metzger complimented City staff on The Ridger, that just went out within the past week, stating this is the best one he has seen and very informative. The Lasagna Dinner will be Friday, November 11th, 5:30p-7:30p. Tickets are available at City Hall. Assistant City Manager Pietrzak explained that due to the election and all the mailings, there was a delay in some residents receiving The Ridger. A 50-plus Bingo will be held on November 10th, which will include dinner. Mayor Metzger encouraged residents to attend.

City Clerk Drealan reminded residents that the November 8th election is approaching, and the last day to receive Absentee ballots is Saturday, November 5th. Emergency ballots can be received on November 7th, but must be filled out at City Hall forthwith. Mayor Metzger reminded that the next City Commission meeting will be November 15th due to the election.

With no further business or discussion, Mayor Metzger adjourned the meeting at 8:45 p.m.

Mayor Kurt Metzger

Amy M. Drealan, City Clerk
/mat

October 2016

ACCOUNTS PAYABLE

PAYROLL LIABILITIES	\$	5,802.50
TAX LIABILITIES	\$	221,350.05
ACCOUNTS PAYABLE	\$	248,196.28
TOTAL	\$	475,348.83

PAYROLL

October 12, 2016	\$	31,960.69
October 26, 2016	\$	31,376.05
TOTAL	\$	63,336.74

CHECK REGISTER FOR CITY OF PLEASANT RIDGE
 PAYROLL LIABILITIES
 OCTOBER 2016

Check Date	Check	Vendor Name	Description	Amount
10/12/2016	1772	MIFOP	UNION DUES-OCT 2016	\$ 188.00
10/12/2016	1773	MISDU	FOC DEDUCTIONS	\$ 224.60
10/12/2016	1774	M&T BANK-ICMA - 401a	RETIRMENT CONTRIBUTIONS	\$ 1,112.57
10/12/2016	1775	ICMA RETIREMENT TRUST - 457	RETIRMENT CONTRIBUTIONS	\$ 1,537.75
10/26/2016	1776	MISDU	FOC DEDUCTIONS	\$ 224.60
10/26/2016	1777	M&T BANK-ICMA - 401a	RETIRMENT CONTRIBUTIONS	\$ 997.57
10/26/2016	1778	ICMA RETIREMENT TRUST - 457	RETIRMENT CONTRIBUTIONS	\$ 1,517.41
TOTAL PAYROLL LIABILITIES				\$ 5,802.50

CHECK REGISTER FOR CITY OF PLEASANT RIDGE
TAX LIABILITIES
OCTOBER 2016

Check Date	Check	Vendor Name	Description	Amount
10/11/2016	2408	CITY OF PLEASANT RIDGE-DDA	2016 TAX COLLECTIONS	\$ 4,855.14
10/11/2016	2409	CITY OF PLEASANT RIDGE-TAXES	2016 TAX COLLECTIONS	\$ 102,791.52
10/11/2016	2410	CORELOGIC	2016 SUMMER TAX OVERPAYMENT	\$ 1,199.18
10/11/2016	2411	FERNDALE PUBLIC SCHOOL	2016 TAX COLLECTIONS	\$ 41,826.57
10/11/2016	2412	OAKLAND COUNTY TREASURER	2016 TAX COLLECTIONS	\$ 70,026.86
10/11/2016	2413	WHP INVESTMENTS	2016 SUMMER TAX OVERPAYMENT	\$ 650.78
TOTAL TAX LIABILITIES				\$ 221,350.05

CITY OF PLEASANT RIDGE CHECK REGISTER
 ACCOUNTS PAYABLE
 OCTOBER 12, 2016

Check Date	Check	Vendor Name	Description	Amount
10/12/2016		ACCUSHRED, LLC	CITY SHREDDING SERVICES	\$ 75.00
10/12/2016	20697	ALBANA KOKA	HISTORICAL MUSEUM CLEANING FEB-SEPT	\$ 200.00
10/12/2016	20698	AMERICAN SOCCER COMPANY, INC	YOUTH SOCCER UNIFORMS FALL 2016	\$ 149.70
10/12/2016	20699	ARROW UNIFORM RENTAL	MAT RENTAL AND JANITORIAL SUPPLIES	\$ 520.42
10/12/2016	20700	BRANCH TREE & LANDSCAPE SERVICES	CITY TREE SERVICES	\$ 4,200.00
10/12/2016	20701	BRILAR	DPW CONTRACTED SERVICES	\$ 19,793.59
10/12/2016	20702	CARLA KRZYSIK	YOGA CLASS	\$ 432.00
10/12/2016	20703	CITY OF BERKLEY	SEPTEMBER DISPATCH SERVICES	\$ 3,349.61
10/12/2016	20704	CITY OF FERNDALE	FIRE CONTRACT PAYMENT - NOV 2016	\$ 21,381.72
10/12/2016	20705	DETROIT ZOO	2016 MAYORS DINNER EXPENSE	\$ 1,871.05
10/12/2016	20706	FERNDALE PIZZA CO., INC.	MEETING SUPPLIES	\$ 18.83
10/12/2016	20707	FRANK RUBINO	REIMBURSEMENT OF TREE PURCHASE	\$ 300.00
10/12/2016	20708	GREAT AMERICA	TELEPHONE SYSTEM	\$ 433.00
10/12/2016	20709	GREAT LAKES WATER AUTHORITY	IWC CHARGES AUGUST 2016	\$ 429.48
10/12/2016	20710	J & J AUTO TRUCK CENTER	POLICE CAR MAINTENANCE	\$ 94.29
10/12/2016	20711	JAMES KOEPPEN	REIMBURSEMENT HOME & GARDEN TOUR	\$ 84.59
10/12/2016	20712	JANI-KING OF MICHIGAN, INC	CITY JANITORIAL SERVICES	\$ 2,161.00
10/12/2016	20713	JAY FOREMAN	REIMBURESE BEAUTIFICATION AWARD	\$ 200.00
10/12/2016	20714	KAREN SHEPLER	IMGINATION STATION	\$ 150.00
10/12/2016	20715	KENNETH BORYCZ	MECHANICAL INSPECTOR SERVICES	\$ 517.50
10/12/2016	20716	MAT COURT RECORDING	CITY COMMISSION MEETING MINUTES	\$ 75.00
10/12/2016	20717	MELANIE SEVALD	CSF CLASS SEPT 2016	\$ 576.00
10/12/2016	20718	MICHELLE DELACOURT	PRINTING OF RIDGER	\$ 320.00
10/12/2016	20719	MICHIGAN MUNICIPAL LEAGUE	Q-3 2016 UNEMPLOYMENT CONTRIBUTION	\$ 49.53
10/12/2016	20720	NATIONWIDE CONSTRUCTION GROUP	ROAD MAINTENANCE	\$ 579.88
10/12/2016	20721	O'REILY AUTO PARTS	DPW & POLICE CAR MAINTENANCE	\$ 105.46
10/12/2016	20722	OAKLAND COUNTY TREASURER	SEWAGE TREATMENT FOR SEPT 2016	\$ 49,036.43
10/12/2016	20723	PAM KAMPF	PILATES CLASS	\$ 392.00
10/12/2016	20724	RENE KINWEN	APRIL CLASS	\$ 192.00
10/12/2016	20725	ROCKET ENTERPRISE, INC	CITY FLAG SERVICE RENEWAL	\$ 870.00
10/12/2016	20726	SCHEER'S ACE HARDWARE	BUILDING MAINTENANCE SUPPLIES	\$ 369.80
10/12/2016	20727	SOCRRA	REFUSE COLLECTION CONTRACT	\$ 8,706.00
10/12/2016	20728	SOCWA	WATER PURCHASES FOR SEPTEMBER 2016	\$ 17,773.59
10/12/2016	20729	WEB MATTERS BY KRISTIE	WEBSITE HOSTING FOR OCTOBER 2016	\$ 24.95
10/12/2016	20730	WEX BANK	FUEL PURCHASES FOR POLICE CARS	\$ 369.85

Total for 10-12-2016

\$ 135,802.27

CITY OF PLEASANT RIDGE CHECK REGISTER
 ACCOUNTS PAYABLE
 OCTOBER 17, 2016

Check Date	Check	Vendor Name	Description	Amount
10/17/2016	20731	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH CARE BENEFITS	\$ 25,862.96
10/17/2016	20732	CHAMBERLIN PONY RIDES	HAYRIDE ENTERTAINMENT	\$ 600.00
10/17/2016	20733	CITY OF FERNDALE	2016 LEAF COLLECTION	\$ 5,411.00
10/17/2016	20734	GLENN FEARN	MILEAGE REIMBURSEMENT	\$ 127.44
10/17/2016	20735	MICHELLE O'BRIEN	YOGA CAMP 8-1-2016	\$ 630.79
Total for 10-17-2016				\$ 32,632.19

CITY OF PLEASANT RIDGE CHECK REGISTER
ACCOUNTS PAYABLE
 Electronic Payments & P-Card Transactions

Check Date	Check	Vendor Name	Description	Amount
10/07/2016	623	5TH 3RD	REC, PROGRAM, CITY SUPPLIES	\$ 7,868.77
10/07/2016	624	ROYAL OAK FORD	DPW VEHICLE SUPPLIES	\$ 290.50
10/18/2016	625	5TH 3RD	RECREATION PROGRAM SUPPLIES	\$ 505.39
10/18/2016	626	5TH 3RD	REC, PROGRAM, CITY SUPPLIES	\$ 11,392.60
10/18/2016	627	ABRAHAM & GAFFNEY, P.C.	AUDIT CONTRACT SERVICES	\$ 16,500.00
10/18/2016	628	ADOBE SYSTEMS INC	SOFTWARE MAINTENANCE	\$ 68.88
10/18/2016	629	AMAZON.COM	POLICE DEPARTMENT SUPPLIES	\$ 18.67
10/18/2016	630	AMAZON.COM	MEMBERSHIP FEES	\$ 10.99
10/18/2016	631	AMAZON.COM	POLICE DEPARTMENT SUPPLIES	\$ 289.99
10/18/2016	632	AMAZON.COM	PD TICKET SUPPLIES	\$ 27.50
10/18/2016	633	AT&T MOBILITY	WIRELESS SERVICES	\$ 47.82
10/18/2016	634	CAPITAL ONE COMMERCIAL	RECREATION, CITY, POLICE PURCHASES	\$ 7,660.21
10/18/2016	635	CAPITAL ONE COMMERCIAL	RECREATION, MEETING, POLICE SUPPLIES	\$ 3,811.44
10/18/2016	636	CAPITAL ONE COMMERCIAL	RECREATION, POLICE, CITY SUPPLIES	\$ 1,003.40
10/18/2016	637	COMCAST	TELECOMMUNICATION SERVICES	\$ 144.85
10/18/2016	638	COMCAST	TELECOMMUNICATION SERVICES	\$ 115.73
10/18/2016	639	COMCAST	TELECOMMUNICATION SERVICES	\$ 144.85
10/18/2016	640	DTE ENERGY	UTILITIES CHARGES	\$ 3,924.82
10/18/2016	641	ERADICO SERVICES INC	EXTERMINATION SERVICES	\$ 204.00
10/18/2016	642	INTERMEDIA.NET INC.	TELECOMMUNICATION SERVICES	\$ 111.80
10/18/2016	643	JAX KAR WASH	PD VEHICLE MAINTENANCE	\$ 239.76
10/18/2016	644	JAX KAR WASH	PD VEHICLE MAINTENANCE	\$ 239.76
10/18/2016	645	KROGER	FUEL PURCHASES	\$ 6.79
10/18/2016	646	MERS ANNUAL MEETING	ANNUAL CONFERENCE-FEARN	\$ 435.00
10/18/2016	647	MIDWEST ENGRAVING	GARDEN CLUB BRICKS	\$ 782.80
10/18/2016	648	MUNICIPAL EMP.RETIREMENT SYST.	SEPT 2016 RETIREMENT CONTRIBUTIONS	\$ 19,976.54
10/18/2016	649	PERFECT WATER	FITNESS CENTER SUPPLIES	\$ 39.95
10/18/2016	650	POSTMASTER	POSTAGE PURCHASES	\$ 200.00
10/18/2016	651	SHERWIN WILLIAMS	OFFICE MAINTENANCE SUPPLIES	\$ 193.12
10/18/2016	652	STAMPS.COM	MONTHLY SERVICE FEES	\$ 15.99
10/18/2016	653	VISTAPRINT	BUSINESS CARD PURCHASES-PD	\$ 61.47
10/18/2016	654	WESTLAND LAWN AND SNOW	DPW SUPPLIES	\$ 57.78
10/18/2016	655	WESTLAND LAWN AND SNOW	DPW SUPPLIES	\$ 2,161.45
10/18/2016	656	WOW! BUSINESS	TELECOMMUNICATION SERVICES	\$ 271.20
10/18/2016	657	XFER COMMUNICATIONS	COMPUTER SUPPORT SERVICES	\$ 157.50
10/18/2016	658	XFER COMMUNICATIONS	MONTHLY BACKUP CHARGES	\$ 200.50
10/18/2016	659	XFER COMMUNICATIONS	MONTHLY COMPUTER SUPPORT	\$ 580.00

Total for Electronic Payments

\$ 79,761.82



City of Pleasant Ridge

Amy M. Drealan, City Clerk

From: Amy M. Drealan, City Clerk
 To: Jim Breuckman, City Manager
 Date: November 15, 2016
 Re: 2017 CDBG Program

In order to qualify for Federal funding through the Community Development Block Grant (CDBG) Program, a Public Hearing must be held and a resolution adopted by the governing body to approve the application and Subrecipient agreement. Pleasant Ridge qualifies for the minimum funding level, which has been \$6,000. Since the City receives funding at the minimum level, all the funds must be programed into one designated category.

It has been increasingly difficult to find an appropriate way to spend the City's eligible CDBG funds. Several years ago, the City's low/moderate income area was eliminated and the city lost its ability to designate funds for programs such as sidewalk repairs, tree planting, and street improvements, which require at least a portion of the project be in the low/mod area. Listed below is the program category and recommended funding for the 2017 Program year. This is the same program the City funded for the last several years.

Public Services/ - \$6,000
 Senior Services

Public Service funds are designated to provide seniors, age 62 and above, transportation services for the Senior Travel Club, meals at the 50+ club events and other related workshops geared towards residents 62 and above. This program also may be used for the reasonable costs of overall program management, coordination, monitoring and evaluation for the program.

The City could designate our funding to other programs such as HAVEN or Oakland County Home Improvement. However, this would result in the City forfeiting our entire \$6,000 allocation to outside entities. Therefore, it is staff's recommendation that we continue to designate the money for Public Services/Senior Services.

Requested Action

The public hearing was originally scheduled for this evening, however, the legal notice was not published before the deadline. Therefore, the public hearing needs to be rescheduled for Tuesday, December 13, 2016, at 7:30 p.m., to solicit public comments on the 2017 Community Development Block Grant (CDBG) Community Application and Subrecipient Agreement.